



Icelandic Horse Society of Great Britain Minutes of Board Meeting

Date: 12/05/2015 Skype Meeting

Attendees: Jem Adams, Freija Glansdorp, Kristina Christof, James Faulkner, Tim Hutchinson

Apologies: Mike Adams, Debbie Ede

Notes and Actions

- 1 **Minutes** of the 26/04/15 were approved
Actions & Matters Arising from the Minutes:
All actions in hand/completed bar:
- Advertising revenue under review. JA
 - CAF arrangements and mandate signed and completed; Ongoing. DE
 - KC to liaise with JA to take forward Survey Monkey questions. KC/JA
 - Website phone number - no further action. FG happy for her mobile number to be the contact for DEFRA and there is little additional benefit for others identified, over and above Facebook. TH/FG
 - FEIF rules - c/f - all to review and feedback re the General Rules - Deadline end of May. All
 - Passport costs and PIO status will be kept under review. FG
 - JA to research Radio 2 airing on little known sports. JA
 - DBS checks for James status as Youth Trustee - o/s, TH needs JF birth certificate but all other documents have been completed. TH/JF
 - Documentation review - DE to continue with Item 1 Articles. MA/FG are to check Item 2 Rules and Governance Policy and supplementary rules to be simplified. FG to continue with studbook rules in line with DEFRA, FG.
 - FG to consider if the Studbook Rules are synonymous with the Breeding Rules, FG.
 - Safeguarding children policy needs to be reviewed - o/s, JF.
 - Policies for advertising/volunteers to be reviewed - JA.
 - DE considers Reserves and Investments documents to be sufficient. TH waiting to confirm.
 - All to consider Student/OAP/Family rates of membership, ALL.



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2	<p>Trustee Goals and Priorities - rolling goals 2015 to...</p> <p>TH:</p> <ol style="list-style-type: none">1. Widen society appeal.2. Have a financially sound footing with everyone working well together.3. Ideas to do this includes the IHSGB summer camp weekend with a wider audience (any Icelandic horse owner).4. Encourage an IHSGB team participation in other sport events such as TREC or Team Quest - contact those who already take part?5. Broaden the base of what IHSGB members do with their horses. <p>JF:</p> <ol style="list-style-type: none">1. Talked with KC and GS and have discussed ideas.2. Have contacted parents of youth re attendance at youth camp but had no response3. Have set up a FB page for youth. One reason is to try to find out why the youth stop coming to events or riding.4. Focus on the youth camp next year.5. Consideration of autumn courses for youth to encourage them to get involved.6. Need to expand team to do the above and find a way to do it. <p>KC:</p> <ol style="list-style-type: none">1. Make more time to work on education.
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3	<p>Documentation review; <u>all actions to be done for discussion at next meeting.</u> <u>All to check registered address is updated on your documents</u></p> <p>Agenda item 1 Articles - o/s proposal from TH about liquidification of funds but suggest the existing reserves policy might suffice. TH discussed investments being considered for use in doations for e.g. a clubhouse. DE to report for next meeting. Ongoing - We do need clarity about what decisions are made where, when there is need for a sub-committee to go to the Board and when the Board should go to the membership. In our ToR review this needs to be made more explicit. Lead; DE</p> <p>Agenda item 2 Rules for IHSGB national Sport and Breeding Shows - these are near obsolete documents partly subsumed with the Governance Policy. Action FG/ MA to review Governance Policy to ensure includes all necessary provisions and these two supplementary rules scrapped.</p> <p>Rules for the Selection of National teams need to incorporate those for breeding too, the Sports element is now agenda item 4 National Sport Team Selection Rules. Leads: MA & FG</p> <p>5. Studbook Rules; Lead FG, ongoing with DEFRA changes. TH discussed if studbook and breeding rules are synonymous. FG to consider.</p> <p>6. Supplementary Rules for Prudent Management of Funds; Lead DE</p> <p>7. Governance/H&S - all to review, feedback suggestions to DE and bring collated revision to next meeting. Change registered address pro-tem. Lead DE</p> <p>8. Safeguarding Children; Lead James Faulkner to review</p> <p><u>Need to add policies for;</u> Advertising & Marketing JA Volunteers JA Reserves & Investments DE</p> <p>Publication of all revisions/addition to the website FG</p> <p>9. TOR IHSGB. ALL to review the roles as to current fit and send changes to DE to collate. By 31st May 2015 for discussion at June's F2F. Discussion about where the studbook role should sit - Board or reporting to Breeding Leader will be considered later in the year at September meeting.</p> <p>Ideas as to the future make-up of the Board, Trustee roles etc should be included in the review; eg: the idea that there should be a Area Rep Trustee - a lead role bringing an active voice of the Reps to the Board - is this the Trustee role of the recreational riding co-ordinator with the measured elements of riding all falling to Sport? Will be discussed at next F2F.</p> <p>ALL to suggest revisions to both their portfolios and others.</p> <p>10,11,12 TOR for sub-committees. ALL to review/write their respective areas having due regard to the requirements of the Articles, Governance, ToR IHSGB by end of June 2015. (This will allow the provisions of new ToR for the IHSGB, finalised in June 2015, to be incorporated.) The team ToRs should include a more explicit decision structure as to what decisions a sub-committee can make and how and what should be referred to the Board and/or Membership.</p>
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4	<p>Updates; Sport - MA not present, BCs ongoing. The WC sport selection team was announced to include Maaïke Burgraffer, Gundula Sharman and the head judge at the BCs. All endorsed the selection team. Youth - ongoing as update. Breeding - Ongoing or as per previous minutes. Education - Ongoing. Comms - JA to continue to research re. permissions etc for google maps and contact MH. GB Ranking to be updated and for IHSGB members only as a member benefit. JA</p>
5	<p>AONB</p> <ol style="list-style-type: none">1. JA: Rosettes for GB ranking from 2014 have arrived and will be distributed.2. FG: consider membership tariffs from previous discussion.3. TH: IHSGB weekend camp, 18-19 July has had some interest. JA to put on the events calendar on website.
8	<p>DONM Skype Tuesday June 9th 20.00 hrs (Note time change)</p>

Distribution List: Trustees, Management Team



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Appendix A

IHSGB INCOME & EXPENDITURE REPORT			INCOME £					EXPENDITURE £				
MONTH	9.00		OPENING FYE BUDGET	IN YEAR BUDGET CHANGES	FINAL FYE BUDGET	ACTUAL TO DATE	FYE OUTTURN	OPENING FYE BUDGET	IN YEAR BUDGET CHANGES	FINAL FYE BUDGET	ACTUAL TO DATE	FYE OUTTURN
WORKING PAPERS AS AT 30/09/2015												
Breeding	Freija	show	-	-	-	1,724	1,724	500	-	500	2,224	2,224
Breeding	Freija	donations	-	-	-	1,724	1,724	-	-	-	-	-
Studbook			-	-	-	-	-	500	-	500	2,224	2,224
Studbook	Freija	misc	2,250	-	2,250	1,238	2,250	750	-	750	216	750
			2,250	-	2,250	1,238	2,250	750	-	750	216	750
IHSGB Development Fund	Tina	for income see under fundraising	175	-	175	-	-	150	-	150	-	-
Sport	Mike		175	-	175	-	-	150	-	150	-	-
Sport	Mike	BC 2014	-	-	-	-	-	128	-	128	-	128
Youth	Jan	Youth Cup	-	-	-	-	-	128	-	128	-	128
Youth	Jan	Youth General Spend	-	-	-	-	-	200	-	200	22	200
Youth	Jan	CAF money & growth expenses for youth expenses, none under fundraising	-	-	-	-	-	175	-	175	-	175
			-	-	-	-	-	375	-	375	22	375
Membership		subscriptions	7,105	-	7,105	7,331	7,400	-	-	-	-	-
Membership		FEIF fees	-	-	-	-	-	725	-	725	305	725
Membership		FEIF Conf	750	-	750	-	326	1,500	-	1,500	1,140	1,140
Membership		Regional Activities	-	-	-	-	-	250	-	250	-	-
Membership		Tree Ambassador	-	-	-	-	-	50	-	50	-	-
Membership		ERG Ambassador	-	-	-	-	-	50	-	50	-	-
Membership		Insurance	-	-	-	-	-	1,000	-	1,000	-	-
Governance		Trustee expenses/Governance/AGM	-	-	-	-	-	1,200	-	1,200	349	1,200
Governance		AGM & Governance	-	-	-	-	-	650	-	650	117	650
Management		Admin & Stationery/Website incl Management Team expenses & travel	-	-	-	1,200	1,200	1,000	-	1,000	1,779	2,000
Management		Depreciation	-	-	-	-	-	30	-	30	-	40
			7,855	-	7,855	8,531	8,926	6,455	-	6,455	3,693	5,755
Fundraising	youth		175	-	175	129	150	-	-	-	-	-
Fundraising	IHSGB Dev Fund	interest/investment	-	-	-	-	-	-	-	-	-	-
Fundraising		gift and]	1,000	-	1,000	-	-	-	-	-	-	-
Fundraising		donations]	100	-	100	5	5	-	-	-	-	-
Fundraising	youth	CAF growth	200	-	200	-	-	-	-	-	-	-
Fundraising	IHSGB Dev Fund	Growth (p.p.a.)	-	-	-	-	-	-	-	-	-	-
Fundraising		Port Awards/misc	-	-	-	-	-	-	-	-	-	-
Fundraising		shop (incl calendars)	-	-	-	-	-	-	-	-	-	-
			1,475	-	1,475	130	151	-	-	-	-	-
Communication	Jan	Newsletter ed	75	-	75	-	-	-	-	-	-	-
Communication	Jan	Set up website	-	-	-	-	-	-	-	-	90	100
Communication	Jan	Newsletter costs	-	-	-	-	-	3,000	-	3,000	1,779	2,500
Communication	Jan	Publicity and promo	-	-	-	-	-	150	-	150	-	150
			75	-	75	-	-	3,150	-	3,150	1,876	2,750
GRAND TOTAL			11,830	-	11,830	11,622	13,051	11,508	-	11,508	8,028	11,982
								Net Totals				1,069



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Appendix B

MEMBERSHIP REPORT

MONTH ending: 31st March (month 8 financial year 2014-15)

Membership	Numbers (subs paid up and in date)
Adult Single	152 plus 3 Honorary
Family Memberships	41

Membership Income this year *£ 7413*

February, March & April to date we have had 4 new single memberships

Samantha Hayward, 43 Pinewood Avenue, Bolton-Le-Sands, Lancashire LA5 8AR 07976 584156 0911samhay@gmail.com
Catriona Willoughby, 16 Dalhousie Terrace, Edinburgh EH10 5NE 0790 2089341 cat.willoughby@btinternet.com
Rejoined Tina Jamieson, 59 Church St. Didcot, Oxon OX11 8DG 01235 202638/07803 147332 tinacjamieson@gmail.com

Investigations are underway with the unnamed SO's that have come into the 'old' account for the last 2 years, we thought we'd sorted one, as a member contacted me, but one member who I had as not paying has sent evidence that it's come out of her account.

I'll be sending round the Area reps their updated lists in the next few days.

Any information that any of you would like at any time do please ask, I'll try to oblige.

Prepared By : *'H'*

Tuesday, 09 June 2015