



Date 12 May 2014, via skype

Present: Mike Adams (MA), Kirsty Carson (KC), Anne Savage (AS), Gundula Sharman (GS) Fi Pugh

Agenda

1. Review last action list
2. Festival/BC
3. Team leader role Karen Rasmussen
4. Terms of reference
5. Next skype

1. Actions arising Extra payment to FEIF for WM judges – ongoing	MA
2 Festival BC (a) Handy combination test; draft agreed, but the actual event should be a bit more flexible, so the draft is to be read as list of examples. Roger and Catherine Bax will organise and run this during the weekend. Aim to be inclusive and allow riders on lead rein (with certain modifications) Kirsty to draft news release for website. Ann to liaise with Roger and Catherine. (b) Programme to be made up bearing in mind that riders not interested in participating in the FIPO classes will have something to do every day. (dressage and handy combination). (c) Judges accommodation, ongoing (d) Fi will look after the input into icetest, and the relevant printouts, and the rest of the administration that logically goes with this task. (e) Mike to liaise with Ian about cables and other necessary equipment ... (f) No stabling available for stallions. However, Eva Maria will compete as a guest, and bring her own stallion. The stallion can stay in her trailer in a separate corner of the camping field. After many years of “service”, IHSGB is honoured to have her coming as a rider, and we will make her visit as agreeable as possible. (g) Heather Morrison, confirmed as speaker. Assistants include Lu Craford, and Frank Carson and Ian Pugh in and around the admin tent. Needed: computer and printer and paper and toner. (h) Kirsty to co-ordinate all volunteers, including judge writers, ring stewards, equipment checks, and communication with admin. Andrew will help out when Kirsty is looking after young riders. Judge writers will need to make a proper commitment, and be included in the time table. Add need for writers to invitation.	KC AS MA FP MA MA MA MA



<p>(i) A further volunteer is needed to co-ordinate the overseeing of food and refreshments for judges and other officials. We also need drivers to take judges to accommodation.</p> <p>(j) Make risk assessment for BC</p> <p>(k) Need a list of equipment (tables, chairs, IT, armbands, judges; equipment, etc) Mike to communicate with Ian</p> <p>(l) Give riders the option for a voluntary equipment check BEFORE the class, or the beginning of the tournament.</p> <p>(m) Marina to judge and be the completion leader</p> <p>(n) Trophies to be returned 5 currently missing. Kirsty will try and chase up existing trophies, or find new ones</p> <p>(o) Commercial sponsorship: dependent on draft and finalized show programme. Everyone to think about who could collate the programme and approach potential advertisers and sponsors (try to cover Karen's expenses)</p>	<p>MA</p> <p>AS</p> <p>MA</p> <p>in programme</p> <p>KC</p> <p>ALL KC and AN</p>
<p>3 Team leader role – ref Karen Rasmussen paper</p> <p>Mike talked to Karen and committed to two team-training events with Karen in autumn and spring 2015. Karen has agreed to be team leader for WC 2015. Decision if Karen is coming for BC 2014 depends a bit on the riders in starting list. tbc with Karen in early June.</p>	
<p>4 Terms of reference and proposed members' survey – In view of the recent FEIF survey, the trustees might support an IHSGB members survey as to what riding disciplines members engage in. This will be discussed further after in early autumn.</p>	<p>MA/ GS</p>
<p>5 BEF application <i>postponed until after BCs</i></p>	
<p>6 Sport squad – <i>postponed until after BCs</i></p>	
<p>Date of next meeting: Next skype Mon 10th June, 8.30 pm</p>	

GMS 12th May 2014