

Date 21.9.17, via conference call **Present:** Ellen Brimble (EB), Freija Glansdorp (FG), Jemimah Adams (JA), Rona Frame (RF)

Agenda Gaedingakeppni Final to do list	
 GK and Seminar: The group discussed the following and assigned final jobs: To-Do list Travel arrangements: Baddi flights JA to confirm flight details for pick up/drop off Baddi pick up from LHR Friday if needed, Baddi drop off to LHR Monday – how? Baddi weekend cost (flight and Weekend £) tbc 	JA FG JA
Physio / Andrew cost needs confirming	JA
Jobs prior to weekend: The following needs to be arranged - Order toilet Food tent as at BC? EB shared Food and utensils on separate sheet with the group. JA told group that Elizabeth Adams would be prepared to organise the food so the list was forgotten. We also need: Track preparations / measuring wheel, Laptop / printer, Results/timetable board	JA JA JA/FG JA
Table with drinks / cakes / cups in hall	
General: Handheld speaker / Microphone for the judge, Poo Picking from school during the seminar, Someone to take photos of the event. JA suggested Janina Hetz.	ALL
Gaedingakeppni and Races: Mark cards (1 box) are with Fi Pugh, Collecting ring steward – suggested to use a spectator, group discussed if need armbands and flags (3 – one for starter, one for correctness of gaits judge (Fi), One for timekeepers), 2 Timekeepers with stopwatches (Fi), PA system and music FG said Torben would be willing to do this. Speaker, JA suggested Andrew Nickalls, if he is willing. Rosettes will be sorted by JA, Comment slip writers for the Gaedingakeppni, it was suggested if a willing helper would do this.	EB/ALL
Food Planning EB suggested the following:	
Saturday lunchtime: Jacket potato with filling (one vegetarian and one non	



Vegetarian option), soft drinks, Tea and coffee £ 5.00

Saturday afternoon: Tea/Coffee, cakes and biscuits

FOC to all seminar/riding lesson participants

Saturday evening: Choice of 4 takeaway dishes, orders will be taken Saturday lunchtime and payment will be taken then. Please bring your own alcohol, soft drinks will be available for all.

Sunday lunchtime: Chilli / Vegetarian chilli with baguette, soft drinks, Tea and coffee \pounds 5.00

It was suggested by JA that as Elizabeth had agreed to do the food during the day, the menu would be set by EA.

Date of next meeting: tbc Jan 2018 at 8.30pm via powwownow

JA