



**Icelandic Horse Society of Great Britain**  
**Action Notes of Board Meeting**

<b>Date: 3<sup>rd</sup> July 2021</b>		<b>Venue: F2F CONNEGAR FARM</b>	
<b>Attendees:</b> Jem Adams (JA), Mike Adams (MA), H. Ashford (HA), Ellen Brimble (EB), Debbie Ede (DE), Freija Glansdorp (FG), Peter Heathcote (PH) Chair, Becca Hughes (RH), Karen Smith (KS) via Zoom.			
<b>Apologies:</b> Philippa Pringle			
	<b>Notes and Actions</b>	<b>Owner</b>	<b>Status</b>
<b>1</b>	<b>Notes of last meeting &amp; matters arising:</b> approved		
<b>2</b>	<p><b>Newsletter Editor Discussion/Communication</b></p> <ul style="list-style-type: none"> <li>• Agreed to run a programme of guest editors as a new initiative with at least 3 members and Regions already expressing an interest. To be reviewed after 12 months. Copy would be collated centrally along with graphic design, printing and distribution – thus enabling and facilitating the role of Editor but recognising the Newsletter as an official publication of the Society and one that has to maintain its’ identity.</li> <li>• A brief and the TORs will be copied out, by PH, to potential editors and DE will act as first point of contact and the in-house facilitator.</li> <li>• Agreed deadlines of 14<sup>th</sup> August for a late summer edition and 20<sup>th</sup> November for a winter edition with the autumn months being covered by the Trustee’s annual report, an extended review and the AGM papers and event itself.</li> <li>• All felt, and hoped, that if editions could have a regional flavour – led by the resident Editor that month – then members within a Region could work closely together, get to know each other more and, eventually, come together more for rides etc. The Trustees annual report would become a meatier edition with a review of the year and</li> </ul>		



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	some personal knowledge. Stet with three Sleipnir editions per annum pro-tem – set and publicise future copy dates and deadlines.	PH/DE	
3	<p><b>Regional/Area Reps and Organisational Structure</b> – wide ranging discussion picking up on many ideas and themes that have been raised over the years.</p> <ul style="list-style-type: none"> <li>Initially the Chair will continue to work on this topic and write to existing regional reps when this has been carefully thought through for feedback, this will be followed by a zoom invitation and the outcome will be proposed for a vote at the AGM if deemed the best way forward.</li> </ul>	PH	
4	<p><b>Articles Query received from a member</b> Is there a maximum term in office for a Board Member? The meeting confirmed that there was no maximum term embedded in the Articles.</p>	PH	
5	<p><b>Insurance</b> The Board checked the provisions were sufficient for current business. Ellen would review the terms with reference to today's discussions and PH asked her to look at the level of professional indemnity insurance. Renewal due October 2021. Safeguarding training, DBS checks and updates have to be confirmed to be in place for all appropriate volunteers and potential regional chairs.</p>	EB	
6	<p><b>2022 Summer Festival</b> MA advised provisional bookings have been made to secure venue IF we decide to go ahead with same location. It is as central as possible for all our catchment with 7 hours from Cornwall and 8 from Further north. Ease of access/closeness</p>		





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	<p>vi. What we do as a Society needs showcasing more/to be more visible. Therefore whilst e-bulletins should be published on the website, in future they will not be hidden in the Members Area but will be password protected on the main site – giving a flavour of what people are missing. There was a plea for more input from all to populate the e-bulletins.</p> <p>vii. Initiatives to follow up in future comms or newsletter – your horse and its breeding history (Ellen’s initiative, note 14<sup>th</sup> August deadline for Sleipnir copy) and rider profiles.</p> <p>viii. Jem reminded us that the Educational Members Badges are currently aimed at young riders. Whilst Adult badges evolving the existing ones are equally applicable and will be offered in future to all ages as Rider Development Badges. A Sleipnir article will be written to promote this (14<sup>th</sup> August deadline). Badge completion could be linked to future courses – work towards your badge during the course and get a certificate at the end! List of assessors to be accredited - Jenny Blakey as PC assessor does the basic online submissions, it was agreed the Regional Judges could assess the next level, and FEIF judges/trainer can assess sport level. JA/RH to progress the badges.</p> <p>ix. All were reminded about the IHSGB’s financial year end of 31<sup>st</sup> July with a plea to ensure their paperwork, expenses claims, petty cash reimbursements and invoice payments are all up to date.</p> <p>x. The meeting considered recent case law and the existence of © trolling where small companies/organisations are now being taken to task for breaching copyright laws with dedicated personnel</p>	<p>KS ALL</p> <p>EB</p> <p>JA/RH</p> <p>ALL</p> <p>ALL</p>	
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	<p>trawling websites etc to identify breaches. Make sure copyright is checked on any images used in any Society publications, generally the advice is not to use stock images. Linked to this is the need to set out, as a condition of entry to future photographic competitions and submitted articles, the fact that the owner is happy for photo to be used in the future by the Society and, also, that there are no safeguarding issues.</p> <p>The meeting closed at 15.00 hours and PH thanked the Adams' for the use of their facilities and catering and thanked the team for their time and input.</p>		
9	<p><b>DONM:</b> Topic: IHSGB's Zoom Meeting Time: Aug 2, 2021 07:30 PM London</p>		

**Distribution List:** Trustees, Management Team, Regional Reps & IHSGB website