

Date	ate: 3 <sup>rd</sup> July 2021 Venue: F2F CONNEGAR FAR		FARM	
Debl (RH)	Attendees: Jem Adams (JA), Mike Adams (MA), H. Ashford (HA), Ellen Brimble (EB), Debbie Ede (DE), Freija Glansdorp (FG), Peter Heathcote (PH) Chair, Becca Hughes (RH), Karen Smith (KS) via Zoom. Apologies: Philippa Pringle			
	Notes and Actions	Owner	Status	
1	Notes of last meeting & matters arising: approved			
2	<ul> <li>Newsletter Editor Discussion/Communication</li> <li>Agreed to run a programme of guest editors as a new initiative with at least 3 members and Regions already expressing an interest. To be reviewed after 12 months Copy would be collated centrally along with graphic design, printing and distribution – thus enabling and facilitating the role of Editor but recognising the Newsletter as an official publication of the Society and one that has to maintain its' identity.</li> <li>A brief and the TORs will be copied out, by PH, to potential editors and DE will act as first point of contact and the in-house facilitator.</li> <li>Agreed deadlines of 14<sup>th</sup> August for a late summer editior and 20<sup>th</sup> November for a winter edition with the autumr months being covered by the Trustee's annual report, ar extended review and the AGM papers and event itself.</li> <li>All felt, and hoped, that if editions could have a regiona flavour – led by the resident Editor that month – ther members within a Region could work closely together, get to know each other more and, eventually, come together more for rides etc. The Trustees annual report would become a meatier edition with a review of the year and the year and the arteries edition with a review of the year and the potential editor with a review of the year and the year and the year and year in the arteries annual report would become a meatier edition with a review of the year and the year and year in the year and ye</li></ul>			



	some personal knowledge. Stet with three Sleipnir editions per annum pro-tem – set and publicise future copy dates and deadlines.	PH/DE	
3	<b>Regional/Area Reps and Organisational Structure</b> – wide ranging discussion picking up on many ideas and themes that have been raised over the years.		
	<ul> <li>Initially the Chair will continue to work on this topic and write to existing regional reps when this has been carefully thought through for feedback, this will be followed by a zoom invitation and the outcome will be proposed for a vote at the AGM if deemed the best way forward.</li> </ul>	РН	
4	Articles Query received from a member Is there a maximum term in office for a Board Member? The meeting confirmed that there was no maximum term embedded in the Articles.	РН	
5	Insurance The Board checked the provisions were sufficient for current business. Ellen would review the terms with reference to today's discussions and PH asked her to look at the level of professional indemnity insurance. Renewal due October 2021. Safeguarding training, DBS checks and updates have to be confirmed to be in place for all appropriate volunteers and potential regional chairs.	EB	
6	<b>2022 Summer Festival</b> MA advised provisional bookings have been made to secure venue IF we decide to go ahead with same location. It is as central as possible for all our catchment with 7 hours from Cornwall and 8 from Further north. Ease of access/closeness		

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Image: Instruct of the second of the seco		to motorway is also a real bonus. Following positive		
<ul> <li>this venue for a third year – the 24<sup>th</sup> -26<sup>th</sup> June. Discussion as to invite a VIP to the festival, agreed to progress – action PH.</li> <li>7 Minutes o/s Departments were reminded of the need to publish the minutes/notes of their team discussions in timely fashion.</li> <li>8 AONB         <ol> <li>The meeting received way forward proposal from Martine Bye &amp; Rebecca Spowage following the success of their 2021 initiative. It was agreed that Karen and Becca would discuss this with them.</li> <li>PH will personally thank people who have donated to the Society from the 2021 challenge - DE to provide details.</li> <li>PH asked if the Society needed a subscription to AVG security service. The consensus was that we all had our own provisions.</li> <li>The meeting agreed that the IHSGB website should be the first port of call for information - our official means of communication, with content copied to or linked to FB. Everything that we want people to know and has been shared in other media eg: on FB, should be on website first. Our processes of communication need reviewing: plug ins between the media should help (KS/IP are progressing this) but writing to the website</li> </ol> </li> </ul>			MA	
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		needs to be under society control.	KS/IP	



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vi.	What we do as a Society needs showcasing more/to be more visible. Therefore whilst e-bulletins should be published on the website, in future they will not be hidden in the Members Area but will be password protected on the main site – giving a flavour of what people are missing. There was a plea for more input from all to populate the e-bulletins.	KS ALL	
vii.	Initiatives to follow up in future comms or newsletter – your horse and its breeding history (Ellen's initiative, note 14 <sup>th</sup> August deadline for Sleipnir copy) and rider profiles.	EB	
viii.	Jem reminded us that the Educational Members Badges are currently aimed at young riders. Whilst Adult badges evolving the existing ones are equally applicable and will be offered in future to all ages as Rider Development Badges. A Sleipnir article will be written to promote this (14 <sup>th</sup> August deadline). Badge completion could be linked to future courses – work towards your badge during the course and get a certificate at the end! List of assessors to be		
ix.	accredited - Jenny Blakey as PC assessor does the basic online submissions, it was agreed the Regional Judges could assess the next level, and FEIF judges/trainer can assess sport level. JA/RH to progress the badges. All were reminded about the IHSGB's financial year end	JA/RH	
	of 31 <sup>st</sup> July with a plea to ensure their paperwork, expenses claims, petty cash reimbursements and invoice payments are all up to date.	ALL	
x.	The meeting considered recent case law and the existence of © trolling where small companies/organisations are now being taken to task for breaching copyright laws with dedicated personnel	ALL	

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	<ul> <li>trawling websites etc to identify breaches. Make sure copyright is checked on any images used in any Society publications, generally the advice is not to use stock images. Linked to this is the need to set out, as a condition of entry to future photographic competitions and submitted articles, the fact that the owner is happy for photo to be used in the future by the Society and, also, that there are no safeguarding issues.</li> <li>The meeting closed at 15.00 hours and PH thanked the</li> </ul>	
	Adams' for the use of their facilities and catering and thanked the team for their time and input.	
9	<b>DONM:</b> Topic: IHSGB's Zoom Meeting Time: Aug 2, 2021 07:30 PM London	

**Distribution List:** Trustees, Management Team, Regional Reps & IHSGB website