



Icelandic Horse Society of Great Britain Minutes Meeting

Monday 5th Feb 2024 19.00 Zoom online

Present: Trustees & Treasurer

Martine Bye-Duke (MBD) Chair, Harriet Bye (HB) Jem Adams (J.A.) Ellen Brimble (EB) , Kathryn Wogan (KW) Fi Pugh (FP), Minutes; Jane Marfleet (JM)

1. Apologies :

Debbie Ede(DE),

2. Minutes of last meeting/s & Matters Arising

Trustees check through minutes sent from MBD and annotate with any amendments especially Planning Meeting minutes – all to read through and comment as/ if needed. EB – asked for more clarity in the mins from Trustee relating to the policy discussions.

MBD Reminder Importance of the minutes being signed off by all.

Action: All agreed edits and preparation of final minutes for sign off by all Trustees to be completed. (Shared Folder for minutes must be used).

3. Chairs Update MBD

3.1 FEIF conference. The Conference was held in Luxembourg over the weekend prior to this meeting. Due to the timing, a further breakdown will be given at the next meeting.

Delegates attending the delegates assembly in the future might be separated from invited guests. This is so that official delegates are the only people who are speaking during the delegates assembly.

FP, also mentioned the FEIF Delegates Assembly and explained the changes to equipment rules from 1st April 2024.

The Faroe Islands offered to host the next Delegates Assembly and FEIF Conference.

Actions: 1. MBD will update on main points and outcomes for the next meeting.



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2. FP Clarification / confirmation of any changes in the rules will require an update to all members.

3.2 Planning Day/notes from the day. HB has number of checks to do on policy,

Action : All participants to check/complete their sections for clarity.

3.2.1 web updating- Discussed under comms.

3.3 British Championships (BCs) organisation / paying for additional areas, for stands etc.

FP asked that any requests for additional areas **should be put** through Andrew to negotiate with Aston le Walls. All agreed.

Action Andrew to communicate/ negotiate all requests and hirings with the event venue (Aston le Walls).

KW – Stated we need an area for the body condition scoring . Needs area for weighbridge. FP **NOT too** near the competition area. JA needs to be in an area away from the busy part of the set up i.e. not near the oval track area but may be in stables. HB Maybe if a stable area should be offered to liveries at yard. EB feels that it would be possible to have there without extra charge.

MBD – JA to find out if we can have another area for the trade stands etc – therefore Andrew to ask about the weighbridge and hire for the trade stand area.

Action: Agreed by all area to be requested near stables and suitable area for trade stands – Andrew to negotiate this please.

FP confirmed set up of rings etc. will be similar to previous years. The Sports group has no plans to change.

3.4 Welfare group

Catherine Holland (CH) has supplied some of the previous minutes from the meetings of the Welfare group to MBD. HB will sit in the meetings as a Trustee.

Action: MBD will follow up with CH to organise Welfare meetings.

3.5 Confidential and Confidentiality.



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Confidentiality within the society and importance of Trustees / management adhering to this and recognition of the importance of keeping discussions within the management team / trustees.

Action: All Trustees/ Management to be mindful of.

4 Education JA

4.1 Webinar feedback – Baldvin Ari Gaudlaugsson

Webinar - Fifty six signed, forty six joined. Well received and went very well plus recording sent out to several . Emails of appreciation received.

4.2 Regional coordinators

Eight have responded by email (Including additional interested members). Offers of location for events,. Regular coordinators showed interest– esp. good as some from the North.

Action: JA will keep contact and dialogue going – she said some very positive responses – people looking forward to it rolling out.

MBD. [Gundula Sharman](#) (member) has referred to MBD in conversation about concerns that some area reps currently may be undermined by the proposal for new area reps organisation, if they are already organising events in their current areas

JA confirmed that they can join the new coordinators in present capacity or are welcome to become the new coordinators for the new areas.

FP important to let current area reps know [what is going on, thank them for their work or if they don't want to carry on to let us know](#)

Action MBD confirmed will send something out to reflect IHSGB appreciation for the support given and work done by current active reps .

4.3 Social Media will go over to KW under comms.

5. Sport FP

5.1 FEIF conference – points already mentioned in 3.1

Points of discussions/ changes:

[New FEIF Sport rules valid 1st April 2024](#)



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To reduce and prevent large numbers in **A finals** –will use marks of all judges to separate any =5th places so only 1 goes through to A final

T2 adapted . Finals will require Loose rein Tölt to be shown on both reins. For procedure see FEIF sport rules and regs S2.8.2 for detailed procedure

T5 has been adapted and will have a third section requiring medium to fast tölt

5.2 Sport group meeting feedback:

Judges discussed for BCs– National judge from Holland , Danish Judge – possible. UK regional judges will take the 3rd judging position.

Regional judges – up to £200 per judge was budgeted last year for judges to cover reasonable expenses. – FP are we offering this again this year to support our regional judges?

Action: All agreed this should be carried over to 2023/ 24

FP explained Judges' writers need to be organised carefully to ensure writers are able to support Judges adequately – All in agreement.

Action to address this? No

There will be a qualifying mark required to enter fthe oval Track **Sport A tests – 6.0 for V1, T1, & T2, and 5.5 for F1**

There will be no qualifying mark required for Sport B, C or D tests.

Pace – For BCs no min mark required.

Qualification mark to ride in Sport A and for for British team riders (MEM) to have been gained from 1st Jan 2023 and up to close of entries for BC 2024

Build up to BCs:

Phase 1 before the BCs – Tolt On-Line tests are available at any time. Riders receive marks, feed-back and training tips

Phase 2 Spring into sport – May – on-line competition judged by 2 FEIF International judges. This is a good preparation for competitions and will support new entrants to sport/ competition – Torben could run on his ToltSense online .

Action:FP will check on cost to run with Torben.



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All these were agreed to help members / competitors to prepare for BCs, Scottish Open etc.

MBD BCs Once we know about additional areas at BCs Trustees/ working groups can start to plan volunteer requirements.

FEIF updates: Permitted equipment update – the loose connection area on the Icelandic curb can now have a max length of 3cm. Must ensure measure this on both sides, as there can be some variation.

The highest firewall for Riding skills and connection has been moved down & is now between 7.5 and 8.0 (was between 8.0 & 8.5). It is no longer possible to get 8.0 unless there is an excellent connection between horse and rider.

Updated FEIF Rules & Regulations and Sport Judge Guidelines will be available on www.feif.org latest April 1st 2024.

Action:

MEM Austria–FP has been in discussion with Markus Karrer (CH & FEIF Sport Committee) ref the minimum mark required to enter sport A – for sport B all can enter.

Action: Sport group will keep Trustees updated on this.

6. Youth HB

6.1 Canva account & Access

Are all trustees to be added to the canva account?

Action: all

MBD asked for clarification –HB to create uniform advertising etc.

KW asked all to note comms has made a media group – KW, Millie W, JA

Action: HB will add on ALL trustees to future proof the Canva access and use of it.

6.2 -3.D Printing

HB test printed badges for trustees/management and volunteers to use, cost price of filament £0.06p or £0.05p per metre dependant on colour (trustee badges = 10 metres = £0.50p)

6.3 Youth Cup 2024



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No Youth cup attendees this year 13th to 20th July 24. KC has volunteered to take on for the future.

6.4.1 B.C's: Trophies-Beer Mugs

HB Youth trophies – change of two beer mugs to trophies as beer mugs are inappropriate for youth - All agreed

Action HB to source replacements

6.4.2 Enquiry about Youth classes at BC

Positive reply for youth classes a request has been received that the classes need to have an obvious character/mark to tell youth suitable

6.4.3 Feather Light Award reintroduction

trophy from Pentland Hills should be used in 2024 BC's

Action: All agreed

6.4.4 Incentives Best Newcomer/Best Youth include

To include volunteering at events trophy presented at AGM for newcomer, best youth awarded at BC's for youth who show great attitude and taking part etc trophy awarded as a keepsake Action HB

7. Leisure MBD

7.1 Online Showing Show

Final changes being made then it's ready for launch.

7.2 Summer fun camp.

MBD information £175.00 per rider for weekend. Can cap at £140.00 – 80% of cost FP How many can attend – MBD confirmed need min of 15.

Timings : Friday after lunch to Sunday late afternoon. Food will need organising.
Note - USK show is on the same weekend.

MB asked if all ok with ideas – All agreed.

Action: MBD said will put information out in Social Media

8 Breeding and Studbook.EB

8.1 Signatories for Lloyds bank Account./confirmation of signatory mandate

Full Signatories, Debbie, Jemimah, Ellen

IHSGB Limited. Registered Charity Numbers: 1101183 (England & Wales),
SC039030 (Scotland). Company Registration No. 3974594.

Registered Office: Midfield Farm, Gaisgill, Tebay, Cumbria, CA10 3UH.



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Limited Signatory, Freija

'H' has limited access to the account.

Tim Hutchinson was removed Nov 23. Peter Heathcote removed 10/1/24

8.2 Insurance & Safeguarding

Action: EB is hoping for meeting with insurers to clarify all the points that have recently been raised that need clarification

Trustees have a legal responsibility to Insurance and safeguarding.

8.3 Plans for Breeding fun weekend . Scotland .

Judge from Holland – Sat Sun or Sun Mon still needs to decide . Days need to be firmed up meeting due Thursday 8th–

MBD reminded EB about the link relating to. Show council support ref insurance info for us that EB can access.

9 Comms KW

9.1 Sponsorship Packages

– HB and KW will look through the website advert / promotion information for sponsors and so sponsors know what they get for their support.

9.2 Social Media

Fun camp etc will all go on shortly – to show what we are doing

Webinar – 1500 plays! Increased by 300 accounts more following on from the video

JA Social media – should be checked on the group first before goes out so that don't miss anybody / anything. Information from IHSGB should be posted as IHSGB not from personal accounts **Action Comms team**

KW Big announcements KW completes. small things can go on – but we need to ensure that we have uniformity so we need to be careful not to piecemeal announcements. Branding really

FP asked that anything that wants to go out then to go to Comms team – but this will be branded before going out.

FP asked that if someone wants something to go out after preparation can it please be sent back to the person that requested it for checking of detail.. Namely Crissy/ Robyn putting posts together.

Action: KW we will put together then send over for reference before sending out.



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FP reminded us that we need to check that e.g. pictures are correct for equipment.

Action Comms team

10. Finance

DE – asked to check on mins to review a couple points on finance.

Action: JM will review using information from DE.

10.1 Change of address from 1st of March 24. EB asked if she could double check with FG MBD suggested 1st April so that this gives time for all trustees to update in their area.

Action 1st April agreed for change of address.

DE. Agenda point: Bevan & Buckland are forwarding me the relevant form(s)/authority to change the registered address - I will report back to the board on this as we will need to time our change to include Companies House, OSCR, CC, DEFRA, CAF, all our policies/procedures - headers/footers, email signatures, website, publications etc etc. Can we brainstorm a list of what we need to change please ?

Action required :Address before March meeting....?

10.2 Expenses Form, updated, back dated to 1st Jan 24

MBD asked if all can now accept the expenses sheet. Mileage, stayed the same 45p mile, food ect has been updated to reflect rising costs.

Action: MBD proposed Expenses updated and adopted to 1st Jan 24 All agreed.

10.3 Expenses Claims

MBD asked everyone to make sure they fill in a claims form as soon as possible so we have an accurate idea of costs to run the society.

10.4 Lottery Update

MBD explained that there has been a low interest recently, suggesting we need to advertise/promote the lottery.

11. AOB



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HB – There will be reimbursements to £18 reference the DBS checks as it's not free as previously thought.

MBD - safeguarding is very important to address for all.

Action: All to apply for DBS – full.

Lottery MBD can KW promote this please.

Action KW Comms.

Education webinars – JA is going to put some write ups in Sleipnir I don't remember this

MBD – sponsorship Up to 5K may be coming in . “One already pledged and Mark Samson also prep to support. MACE potential income.

After April the company's financial year will have more detail on sponsorship values.

MBD – Suggested if members have a difficult time we could support by sending a card, maybe also xmas cards. Could go out in Sleipnir KW feels maybe the card for illness not appropriate as not all would want publicised **and if you missed someone out there might be bad feeling.**

Further discussion required . All agreed Christmas card for all members/ supporters of IHSGB.

Action Trustees Nov meeting agenda Christmas card list and preparation.

Meeting Closed 21.04. Next meeting March 4th 19.00 Bot and Management. Zoom meeting.

Jane Marfleet

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Agreed